Wigmore Group Parish Council

Clerk: Linda Henry – 01568 770369 Linda-henry@live.co.uk

ANNUAL PARISH MEETING **at** **7.30pm**,

Annual Meeting and ordinary meeting of Wigmore Group Parish **at 8pm**

Monday, 11th May 2015 in Wigmore Village Hall

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|  |   Parish Clerk, 4 May 2015 |
| **ANNUAL PARISH MEETING**All residents are warmly invited to come along and hear about the work of the Parish Council over the last year and to ask any questions or discuss matters of interest to the Mortimer villages. Dean Curtis, Head Teacher of Wigmore School will be talking about his plans for the school to work with the community. |

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| **ANNUAL MEETING – AGENDA** |
| **1** | To record those present and receive apologies for absence |
| **2** | To elect a Chairman |
| **3** | To elect a Vice-Chairman |
| **4** | To complete acceptance of office forms  |
| **5** | To agree membership of committees (if any) |
| **6** | To receive the accounts for the year ended 31 March 2015 |
| **7** | To confirm continuation of insurance policy through Came & Company |

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| **ORDINARY MEETING – AGENDA** |
| **1** | **To record those present** and receive apologies for absence.  |
| **2** | **To receive declarations of interest** & agree dispensations as appropriate. |
| **3** | **To welcome and receive reports/information from**:3.1 County Councillor – if available 3.2 Rachel Dixon, Locality Steward |
| **4** | **Minutes**: To confirm the minutes of the meeting held 13/4/15 |
| **5** | **Lengthsman Scheme –** contract from Balfour Beatty 2015-16 to be signed |
| **6** | **Traffic calming options** |
| **7** | **Village litter pick –** discuss arrangements/organisation of a spring clear up |
| **8** | **Co-option of additional councillors** |
| **9** | **To receive update on matters previously considered**:1. Wigmore noticeboards - repair
2. Defibrillator – update
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| **10** | **Regular items**1. Neighbourhood Plan
2. Mortimer News & Website
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| **11** | **Finance**1. **To receive the Internal Auditor’s Report**
2. **To agree payments**
* in accordance with the budget
* under the terms of the Lengthsman Scheme
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| **12** | **Planning applications:**1. Update on Castle planning appeal
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| **13** | **Clerk’s expenses:** to consider request to pay a proportion of homeworking expenses (as per clerk’s contract)  |
| **14** | **Policies for consideration & adoption:**1. Financial Regulations
2. Risk Register (review)
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| **15** | **Correspondence:** to receive correspondence and reply as necessary   |
| **16** | **Date of next meeting – Monday 8 June 2015** |
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