**MINUTES OF THE**

**ANNUAL MEETING OF WIGMORE GROUP PARISH COUNCIL**

**Held on 11th May 2015 at 8pm**

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| **1** | **To record those present/apologies for absence**  **Present:**  Councillors Graham Probert (GP), Anne Gilbert (AG), Vic Harnett (VH), Clare Major (CM), Bryan Casbourne (BC) and Kevan Perkins (KP)  **Apologies**: None  **Members of the public**: 2 |
| **2** | **Election of Chairman**  Cllr Graham Probert agreed to stand for the time being as Chairman.  Proposed: BC Seconded: CM All in favour  **GP was duly elected.** |
| **3** | **Election of Vice-Chairman**  Deferred to the June meeting. |
| **4** | **To complete acceptance forms –** to be completed within the next few days. |
| **5** | **To agree membership of sub-committees (if any) – all recommendations for action to be submitted to the full Parish Council.**  It was agreed that sub-committees and memberships should remain as follows:   * **Neighbourhood Planning Group**: BC (Chair), AG and co-opted members of the public. * **Finance**: GP + ano councillor, supported by the Clerk |
| **6** | **To adopt the accounts for the year ended 31st March 2015**  The accounts had been internally audited by Ms Diane Malley, AAT, and were duly adopted.  Proposed: BC Seconded: CM All in favour.  The return for the External Auditors (Grant Thornton) was duly signed.  The Annual Governance Statement to the External Auditors was also agreed and signed. |
| **7** | **To confirm continuation of insurance policy through Came & Company**  It was agreed to continue with the 3-year agreement through Came & Company (Broker Network). (Third and final year.)  Proposed: AG Seconded: KP All in favour. |
|  | The meeting closed at 8.15pm |