**WIGMORE GROUP PARISH COUNCIL**

**Minutes of the ANNUAL PARISH COUNCIL MEETING held on Monday 8 May 2017**

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| **1** | **Present:** Graham Probert (GP); Vic Harnett (VH); Alan Dowdy (AD); Jenny Johnson (JJ); Helena Leclezio (HL); Clare Major (CM); Bryan Casbourne (BC); Gill Bilbrough (GB).  **Apologies**:– Kevan Perkins (KP)  **In attendance**: 1 member of the public; Ward Cllr. Carole Gandy (CG); Jano Rochefort (JR)(Clerk). |  |
| **2** | **Election of Chairman:** Cllr Graham Probert resigned as Chairman. Cllr Vic Harnett agreed to stand as Chairman. Proposed: JJ. Seconded: CM. No other nominations were received. **Cllr. Vic Harnett was unanimously elected as Chairman of Wigmore Group Parish Council.** |  |
| **3** | **Election of Vice-Chairman:** Cllr Graham Probert agreed to stand as Vice-Chairman.  Proposed: BC. Seconded: JJ. No other nominations were received.  **Cllr. Graham Probert** **was unanimously elected as Vice-Chairman of WGPC.** |  |
| **4** | **Completion of acceptance of office forms:**  VH and GP completed and signed their respective forms and JR countersigned them. |  |
| **5** | **To agree membership of working groups:**  **Neighbourhood Planning Group:** BC (Chair), AD, VH , co-opted members of the public and JR (clerk)  **Finance:** JJ and JR (clerk)  **Precept setting:** GP, VH, JJ and JR (clerk)  **Parish Paths Officer (PPO):** AD  **Bury Lane Playing Field:** VH, JJ and co-opted members of the public. |  |
| **6** | **To receive the accounts for the year ended 31 March 2017:**  **6.1** The accounts had been internally audited by Ms Diane Malley, MAAT, and her report was circulated to councillors prior to the meeting. The Internal Auditor’s report was duly **ACCEPTED.** Proposed: VH. Seconded: GP. **AGREED** unanimously.  **6.2** The Annual Governance Statement 2016/17 to the External Auditors (Grant Thornton) was **AGREED** and signed by VH and JR.  **6.3** The Accounting Statement 2016/17 for the External Auditors was also **AGREED** and signed by VH and JR. |  |
| **7** | **To consider the quote for the renewal of WGPC’s insurance policy from Came & Company:**  The renewal quote had been circulated to councillors prior to the meeting. It was noted that the increase in the premium was largely due to the increase in the Insurance Premium Tax. **AGREED** to pay the 2017-18 premium for insurance from Came & Company’s. The policy is with Ecclesiastical Insurance . Proposed: GP. Seconded: HL |  |
| **The meeting closed at 8.00pm** | | |