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| **FINANCE – DECEMBER 2017** |

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| **RECEIPTS & PAYMENTS**  |
| **BALANCE AT 24/11/17 – £36,286.80**RECEIPTS: £40 – Donation for wood from felled ash tree. NOTES: EARMARKED RESERVES: £8230.38\* Bury Lane Community & Playing Field *(Goalposts - £899 paid for out of Comm. Field Fund; 1st Topping field - £156; Playground inspection - £60.72 & £79.80; Land Registry - £80; 2nd Topping field - £216; 3rd Topping field - £324; Repairs to play equipment - £771.60);*  £117.98 P3 scheme (*Wigmore Castle footpath upgrade - £813.58; Wigmore footpaths maintenance £216 ; PPO equipment £52.44 - from 2014-15 P3 fund);*  £1884 Election fund *(Full Term elections - £116)* £853.32 Signage *(Road sign ‘Parking residents only’ - £60; Ford St & Bury Ln £286.68*); £3000 Parish Council match funding for Lenghtsman/P3 schemes.TOTAL: (Earmarked reserves (£14,085.68) RESIDUAL AMOUNT: £22,201.12 \* *Includes additional £1311.50 as per Minutes 13 Nov. 2017* |
| **i)** | **PAYMENTS from General funds**  |
|  | **Supplier** | **Item** | **Amount £ incl. VAT** | **VAT £** |
| 1 | Plusnet/ Dir Debit | Broadband (Nov/Dec) @ £33 per month | 33.00 | 5.50 |
| 2 | J Rochefort | Clerk’s Nov 17 salary £350.10 + £44.60 Ink Cartridges + £39.15 mileage (87miles x 45p) + working contribution @ £18 p.m. | 451.85 | - |
| 3 | Grant Thornton | Fee for Annual External Audit \* | 120.00 | 20.00 |
| 4 | B Casbourne | For One Stop Shop – printing Draft NDP document | 300.00 | - |
| 5 | B Casbourne | For One Stop Shop – printing Mortimer Village News (£220.00+£13.75) | 233.75 | - |
| 6 | Wigmore Village Hall | For Parish Council meetings (Jan – Dec 2017) | 328.00 | - |
| 7 | T McLoughlin | Strimming & mowing Wigmore Churchyard & village green = £325Strimming Ford St. footpath, cutting churchyard hedge = £30Servicing equipment = £25; Sundry expenses = £35 | 415.00 | - |
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| **TOTAL PAYMENTS FROM PRECEPT / COMMUNITY FIELD FUND** | **1881.60** | **25.50** |
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| **ii)** | **PAYMENTS FROM LENGTHSMAN / P3 FUNDS**  |  |  |
| 1 | S L Woodfield | Mowing & strimming Wigmore parish areas, play area & Leinthall Starkes church Sept & Oct 2017) | 444.00 | 74.00 |
| 2 | D C Gardening Services | Lengthsman scheme duties in the parishes of Wigmore Group for November 2017, as per attached schedule | 444.00 | 74.00 |
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| **TOTAL PAYMENTS FROM LENGTHSMAN / P3 GRANT** | **888.00** | **148.00** |

\* It was resolved to delay payment to Grant Thornton as, at the time of the 13 November 2017 meeting, WGPC had still not received the corrected audit report from them. The 2016-17 audit report has now been received and the invoice is being re-submitted for the 11 December 2017 meeting.

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| **POSTBAG – Correspondence received since 13/11/17** |
| Date received | From | About | Action Required | Date forwarded |
| 10/11/17 | Hfds Council | National Tree Week events | For Info | 13/11/17 |
| 11/11/17 | HALC | Conference, AGM and Information Corner & Training Schedule | For Info | 14/11/17 |
| 14/11/17 | Grant Thornton | Conclusion of 2016-17 Audit | For December meeting | 15/11/17 |
| 24/11/17 | BBLP | Weekly Briefing | For Info | 24/11/17 |
| 30/11/17 | Herefordshire Rural Hub | December e-newsletter | For Info | 1/12/17 |
| 1/12/17 | BBLP | Weekly Briefing | For Info | 1/12/17 |